

# 2025

# January

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30	31	01	02	03
06 10:00am Purchase / Receiving	07 10:00am Inventory Database 2:00pm Year End GL Process	08 10:00 am Inventory Process 2:00pm Physical Inventory	09 10:00am Year End GL Process	10
13 2:00pm Point of Sale 1 of 4	14 10:00am System Essentials 2:00pm Point of Sale 2 of 4	15 10:00am AR Statements 2:00pm Point of Sale 3 of 4	16 2:00pm Point of Sale 4 of 4	17
20 2:00pm AR Database	21 10:00am Correcting Item Cost 2:00pm AR Process	22 10:00am Reconcile GL 2:00pm AP Database	23 2:00pm AP Process	24
27	28	29	30	31
03	04	Notes: Classes are listed by Color and Title for different product groups. SP = Spruce, and RMS = Both RockSolid Max and Spruce Product Groups. All Times are displayed in the Eastern Time Zone. Classes and times are subject to change or cancelation depending upon participation or other issues beyond the instructor's control.		